NEWSBEAT



NEWSLETTER FOR THE PRESBYTERY OF PORT PHILLIP EAST

OCTOBER 2020



Where might you find this smiling spoon? Turn to page 3 to see who is stirring up community sunshine A woodland chapel in its glory days... were you there and can you help? Unearth the story on page 7.



Are you a spotter?

You may have heard of train spotters, or plane spotters, people who keep a record of what's passing by. If you lift weights you may have used the services of a spotter to keep you motivated and safe. Well what about talent spotter? Someone who keeps an eye out for people with potential, whether that be hitting a ball or hitting the right notes?

by D

by Duncan Macleod Presbytery Minister: Team Leader

If you're a member of a Uniting Church congregation, or in a chaplaincy role with the

Uniting Church, you are a potential spotter. A spotter in the sense of a person who
keeps an eye out for people whose skills, experience and perspective could be given a chance to shine.

At the bottom of this page is an invitation from Ian Firth to nominate someone as a member of the Victoria Tasmania Synod meeting in February. We have the opportunity to send people to this meeting who may have found it hard to physically get to a meeting held in Box Hill, but now can log in on Zoom. Who should we be sending?

The Synod in 2019 took on an aspirational goal of having 30 percent of its future members being 50 years or younger. We're keen also to have a mix of people from different cultural backgrounds attending. That's only going to happen if we start asking people to consider being part of the visioning gathering of our Synod.

Diversity and inclusion watchwords at Synod 2021

Port Phillip East Presbytery is calling for nominations for the VIC/TAS Synod meeting being held on Zoom, 26 - 28 February, 2021. We are able to send 42 people, 21 ordained and 21 lay. We are keen to include young people (up to 30 years old), persons aged between 30 and 50, and members from a variety of cultural and linguistic backgrounds. A person does not have to be a member of Presbytery in order to be a Presbytery rep to the Synod meeting. Download the nomination form from the Presbytery website and send it to Presbytery Secretary Ian Firth by 31 October. Who could you encourage to attend from your congregation?

Forms are available on the website at https://www.ucappep.org/being-presbytery/resources/documents/



The same spotting challenge applies to finding people to serve on our church councils, and on our Presbytery and Synod committees. Presbytery's property committee needs people who have experience in dealing with real estate, property development, but also people who can bring the benefit of growing up in a younger generation than many other people.

Remember the people who served as spotters for us, who saw our potential, and continued to look out for us as we took on the weighty challenges of guiding our church's future.

Finally, the Port Phillip East Presbytery seminars on healthy church councils are being run on Zoom on Friday mornings and repeated on Saturday mornings, each 10 to 11.30 am. You can register individuals or teams online at: https://www.trybooking.com/BLSCO and a meeting link will be sent out.

"Being With" people in mission during COVID-19

Mission doesn't start with doing good for others, it begins with getting to know them. But how do we get to know people during lockdown? This has been a dilemma for every congregation seeking to look beyond itself during this unsettling time. Our presbytery Mission Pilot churches have

found that



COVID-19 poses a major challenge for developing new mission initiatives in their local communities. Back in February, when the teams from Cheltenham-Mentone and Glen Waverley met for an Intensive Training weekend, the way ahead seemed like an open opportunity for adventure! Several weeks later we were suddenly hit with restrictions. Church buildings closed. People's movements restricted. Community anxiety soaring. It was such an uncertain time that the presbytery put the Project on hold for two months.

At the end of May we began meeting again over Zoom. Craig Mitchell and Jay Robinson work together with the Cheltenham-Mentone team of nine led by Greg Fry, while Craig along with Dev Anandarajan meet with the Glen Waverley team of six led by Neil Peters. Phil McCredden and Belinda Clear complete the Steering Group.

Discern

The first phase of the project involved taking a fresh look at the local community. Instead of team outings, people made observations on exercise walks and shopping trips. Contacts were made with emails, telephone calls and internet searches with the local Council and community groups, other churches, and through personal contacts. We examined the last Census data carefully. Each group met online for a "virtual walking tour" of the area on Google Maps. At our August Intensive we tried to identify the people who the Spirit might be leading us to in mission. This was a time of discernment and seeking group consensus.

Design

We are now in the design phase of finding out more

Above: a screen shot of the Mission Pilot Intensive held in August 2020.

about a particular group of people. Both teams have chosen to focus on people who are new to their local communities, with the Cheltenham-Mentone team concerned particularly about loneliness. They have some data about who moves to their communities and why. The current COVID challenge is how to get to know those people, how to build a relationship? "Being With" in mission is a phrase from minister and theologian Sam Wells from the UK. He distinguishes "Working For" others, "Working With" others, "Being For" others and "Being With" others. He sees being with as Jesus' primary way with people -not seeing them as problems to be fixed, but as individuals firstly to be appreciated and deeply known.

Develop

From November, our hope is that from new relationships, the shape of the mission experiment will develop, not simply as meeting people's needs but as discovering their hopes and gifts. The revised time frame of the project means that the mission experiments will develop until Easter 2021, when we will evaluate our learnings. The teams welcome your prayers and encouragement.

by Craig Mitchell. Presbytery Minister - Church Development

A spoonful of sunshine in lockdown

Sometimes we are tested to do our best when times are hard. In these Covid times surviving each day can be very difficult for some people. A little distraction from all of the Covid noise might be needed to help us get through the day.

In Black Rock a team of "Maskeraiders" quietly set about anonymously providing our congregation with a homemade mask, some chokky chip biscuits, and some handy hints about the benefits of eating chocolate and phoning friends. It was fun to sit back and watch the emails flying around and listen to the phones ringing as everyone tried to work out who the "Maskeraiders" were.

A couple of weeks went by and it was time to do something else to engage our people in some Covid fun. We also needed to show locals that there is life in our Church even though it was looking rather abandoned during the lockdown.

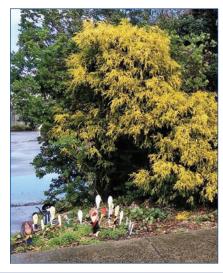
Spoonville then appeared in a bare patch of a garden bed at the front of the church. A few days later the satellite suburb of Half Spoon Bay appeared, and most recently some AFL spoonballers have been spotted playing footy at the Spoon Rock footy club.

We gave many of our members a wooden spoon to encourage them to participate and now even local residents are bringing their children and grandchildren to add their own spoons to the growing community of St Andrews Spoonville. We have a chef, several monsters, some playful children, a dog, a blue ringed octopus, a ladybird, a very glamorous lady, and a UC Pastor. At Half Spoon Bay we have life savers patrolling the beach, junior life savers, a whale and a shark. It is fun to sit back and watch most of the people who walk past stop and look at the little community.

Laughter and smiles, happy conversations, and a break from dreary Covid realities while walking past St Andrews by the Sea Black Rock!



by Vivienne Zoppolato



Look both ways

Sandringham UCA asked people to write 100 - 200 words about a memory of our church and find old photos to illustrate. Shirley Martin says: "We are all feeling the need to link together with the past, present and future. The result is a 28 page booklet which can make us smile and remember the fellowship we share."

Advent & Christmas Planning Workshop

Join us on Zoom to share and discover creative ideas for exploring and celebrating the season in 2020

Tuesday 6 October, 10.00-11.00am Thursday 8 October, 7.30-8.30pm Zoom link - bit.ly/ppesupport

Hosted by Port Phillip East Presbytery



Embodied faith

Psalm 139: You have searched me, Lord, and you know me

In this lockdown period, I've become more aware of my body. That may be because I have been reading Bill Bryson's book 'The body' (I can recommend it), or it may be that with the virus on the prowl I have been monitoring my body more. Being and staying healthy probably more front of mind for most of us than it has been before.

Alongside this there is an increased awareness about what keeps us healthy, in body, mind and soul. And with the lockdown stretching out that may not always be easy.

I read somewhere this week that we are not built to stay in 'surge' mode, dealing with significant levels of stress for much longer than 12 weeks. Someone else, a doctor with experience of working in areas hit by natural disasters for extended periods of time talked about the 'six months slump'. There comes a point where we're just tired, fed up and ready to pull the doonah over our heads and not come out for a little while.

And that's ok, it is the way we're made. With breaks

that ensure we stop when our systems are running out of puff. It is just an indication it is time to recharge. Psalm 139 talks about how wonderfully and intricately

our bodies are made and reading Bill Bryson's book



Anneke Oppewal Presbytery Minister: Pastoral

made me appreciate that even more than before. Bodies that are, at the same time vulnerable and complex systems that need care and loving attention. Especially at this time where we may be noticing some weariness. Psalm 139 paints a lovely and loving picture of God's presence around our bodily existence. Intimately connected with it, surrounding it on all side, moving along with it, to wherever we might find ourselves. A beautiful and comfort filled image. We are not alone. Paul uses the image of the body for the Church and I wonder if that image could be helpful as we reflect on our physical being in the world. If the Church is a body of bodies, most intricately woven together by God, surrounded on all sides, in God's presence at all times, even when things get a bit hairy at times, than the different parts of that body have been created to support and care for each other, each in their own way in their own place. Breathing God's Spirit, aware of Christ right beside it.

Sacred Places, Digital Spaces forming spiritual practices online

with Sandy Brodine and Mark Berry Online Zoom seminar - Tuesday 20 October, 4.00-5.30pm facebook.com/ucaqppep.org

Join us for our fourth session on blended faith formation - growing disciples both online and face-to-face.

Sandy and Mark will talk about:

- why spiritual practices are important for faith formation
- what it means to develop a Christian community around spiritual practices
- how spiritual practices can be cultivated both face to face and online
- what they've learned about preparing and leading in online settings
- what 'new monasticism' can mean for the church in a digital world
 Rev Sandy Brodine is the minister for Emerging Faith Communities
 with the Banyule Network of Uniting Churches. Sandy has explored and

Sandy Brodine. Ads.

Sandy Brodine. Ads.

Emerging Faith Communities
Banyule Uniting Church

Mark Berry, UK
Mission Pioneer
Safespace Community

Hosted by Port Phillip East Presbytery For more information contact Craig Mitchell pm-cd@ucappep.org

developed spiritual disciplines through both digital and physical meetings, from children to adults. A former teacher, Sandy is intentional about integrating learning with discipleship. During COVID-19 her ministry of fostering new faith communities has futher developed in the digital realm.

Mark Berry has worked as a Mission Pioneer with the UK's Church of England, Manchester area, and founded the Safespace faith comunity, Telford. A former youth worker, musician and writer; interested in spiritual disciplines alongside birthing new faith communities. He is author of *Navigatio - a pocket liturgy book on Proost*. He is co-author of *A New Monastic Handbook: From Vision to Practice*. Mark ran workshops in Australia in 2015.

Uniting in our Presbytery

THE Uniting Church reach spreads into the community in many different ways. One of which is the valuable work of our agencies.

After restructuring work in recent years, Gavin Blakemore, Mission and Ethos Partner Eastern Division with Uniting Victoria Tasmania, pictured has provided the following information on the work of Uniting across the Port Phillip East Presbytery.

Uniting now include these former agencies within the Presbytery bounds:

- UnitingCare Southport
- John Macrae Centre
- UnitingCare Prahran Mission
- Creative Ministries Network
- UnitingCare Connections
- UnitingCare Harrison
- UnitingCare LifeAssist
- · Wesley Mission Victoria.



- Early Learning Kindergartens (Church Based -Southport, St Lukes, Stonnington/Serrell St)
- Aged Care Package Planners, Social Support and

day centres (Church Based - St Marks, Toorak, Southport)

- Disability Residential Group Homes, NDIS planning and day programs (Cranbourne)
- Neurological Support Services (former Arthur Preston Centre -Glen Waverley/East Burwood), Employment Services
- Mental health Prahran (now includes Lifeline at Chapel St), 101 Hub at St Kilda UCA
- Youth Services Out of home care (Residential, Foster and Kinship)
- Family Services (Southport, Dandenong, Cranbourne, Pakenham, Narre Warren)
- Retirement Villages (Kirkside Ormond, Gardiner Lodge - Glen Iris, Chapel Crt - Morrabin, Cornwall Village - Prahran)
- Affordable Housing (Crawford Court Southport)
- Homelessness services (Mt Waverley)
- Emergency Relief (various but includes Southport, Mt Waverley, Prahran)
- Op Shops (Prahran, Albert Park)

Other ongoing Church Partnerships include Cranbourne Foodtruck, Hampton Park, Glen Waverley & Springvale

Students selected for prestige program

Three Year 10 Cornish College students – Eliza Mason, Amber Wilkeson and Charli Davies – have been selected for the prestigious Monash Scholars Program.

Offered by Monash University, the Monash Scholars Program gives high-achieving secondary students a unique head start into university life.

Eliza, Amber and Charli will have valuable opportunities for personal and academic development over the next two years, giving them the knowledge, skills and confidence to make sound study choices so they can build a professional network and develop unique insights into life as a university student. Eliza is keen to "build a network of peers and academics" while setting up her future.

"I am so grateful to be a part of the Monash Scholars Program. I can access revision lectures and seminars, develop my study skills and gain confidence in making course and career selections, all of which will be useful

in the coming years at Cornish and in the future," Eliza said. Amber is also thankful for the "unique and rewarding opportunity", which will allow her to "visit Monash campuses and really get a taste of what being a university student is like." She says the program has already been valuable.

"Attending some [online] seminars and learning about the different faculties has influenced my idea of what I would like to study in the future," Amber said.
Charli believes the program will "be an enjoyable and beneficial experience" that will "broaden her perspective" fot what life might be like after Year 12.

"The program will give me a glimpse into life as a university student. I hope it will help me narrow down my potential study options while I meet like-minded students and learn what I should strive for during my final years at Cornish," Charli says.





Cimate change meets science, theology & justice

What should the Australian and Victorian governments do about limiting our vulnerability to the effects of climate change? What can the Uniting Church, and we as individuals, do to limit climate change? These are some of the questions addressed in a recent Zoom Forum organized by Mt Waverley UC cluster's Adult Growth and Development Group, *writes John McKie*.

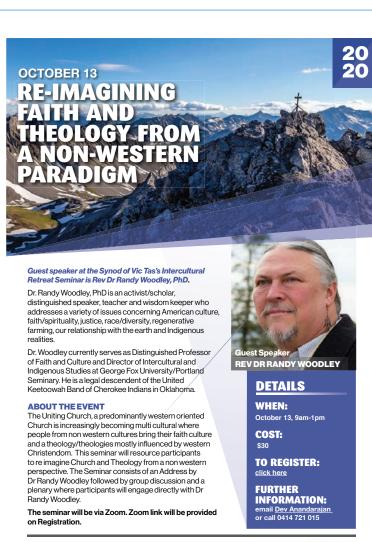
Tom Spurling, Chairperson of Port Phillip East Presbytery, talked about the causes of global warming and its impacts on people, economies and ecosystems. Addressing human-induced climate change will require a sustained global effort. Failing to reduce greenhouse gas emissions now will lock the planet into further climate change, with grave environmental, social and economic consequences.



Chris Dalton, above, an eco-theologian and member of the Synod of Victoria and Tasmania Ethics Committee, posed the question: How does theology inform us on climate change? Chris distinguished between two



different views of our relationship to the natural world, for both of which there is support in Genesis. First, in Genesis 1:26 humankind is made in God's image and given dominion over creation. Second, in Genesis 2:15 humanity is formed from the dust of the ground and put in the Garden of Eden to till, serve and minister to it. The first view lends itself to the idea that the earth is God's gift to humanity. The second view suggests interconnectedness, stewardship, and humanity serving the earth, and recognises earth's intrinsic value. Mark Zirnsak, from VIC/TAS Synod's Justice and International Mission (JIM) cluster, spoke to his consultation paper, Living in Harmony with Nature. From a global justice framework, the vulnerability of poor and developing



nations is a crucial motivation for tackling climate change. An increase in global warming from 1.5oC to 2.0oC will mean increased risks from diseases such as malaria and dengue fever, reduced yields of maize, rice, wheat, and potentially other cereal crops, particularly in sub-Saharan Africa, Southeast Asia, and Central and South America. Tonga is under immediate threat from tropical cyclones, ocean acidification, and sea level rise. Andrea Mayes, above left, a candidate for Ministry of Deacon, spoke about the pastoral care aspects of climate change, and the grief, anger, and hopelessness many people feel when confronted with the impacts of global warming. It is important that we talk to one another about such feelings, help each other work through them, and find something practical that we can do to address the problem. 'Working with other people is something that brings hope.'

New direction

The Intercultural retreat of the Synod of Vic Tas will be held on October 13th & 14th. We have invited Dr Randy Woodley to be our guest speaker at the seminar. Dr Woodley will speak on the topic 'Re-imagining Church and Theology from a non-Western Paradigm'. Dr Woodley is a Christian voice of influence and brings wisdom to share from a Native American perspective.





Restoration dreams for a long-forgotten chapel

Historians have a new vision for this woodland chapel

BORDERING the Buxton Woodland Reserve in Shoreham, at the rear of the former YMCA (Young Men's Christian Association) property, Camp Buxton, rests a small, stone, outdoor open-air chapel, which

has had a far-reaching influence belying its size.

Over the years 1945 -1951 it was gradually built of local Moorooduc stone by YMCA volunteers, groups and families in memory of those who had served their country in WWII.



at Buxton

Campsite experienced services in the chapel under the canopy of stars and columns of eucalypts in a 'cathedral-like' torch-lit atmosphere including TAPS

(Meditative Thought and Prayer Sessions). The YMCA's triangular logo symbolised its commitment to promoting a balance between body, mind and spirit within the youth who passed through its programmes. Most of the boys who attended the regular camps were underprivileged children

Now lying substantially on Shire Council land, the

chapel is a 'living war memorial' in the midst of nature. The chapel itself, is dedicated to the memory of Cyril Young, whose desire it was for 'a place of worship in the outdoors', and the pulpit to his younger brother Ivan. Both youthful YMCA campers and later

n died while serving in World private child

leaders, these young men died while serving in World War II. As an RAAF pilot, Ivan was shot down over Alamein in 1942 and Cyril, a young Army Captain died in 1945 as a prisoner of war in North Borneo.

In December 1951, postwar, in conjunction with the usual summer camps and the opening of the chapel, an International Older Boys' Camp was held at Camp Buxton, *pictured right*. Boys from diverse faith traditions across the Asia-Pacific, including Japan, attended the camp and were present at the

chapel opening ceremony on 22nd December 1951. A very grand affair, the opening was attended by the Governor of Victoria, Sir Dallas Brookes, Harold Holt, then Minister of Immigration & Minister for Labour and National Service, and the Lord Mayor of Melbourne, Cllr. O.J. Nilsen, together with many families and friends and supporters of the YMCA.

Thousands of boys attending the YMCA camps

from Melbourne. They met at the YMCA headquarters

in Melbourne and travelled together to Shoreham in large furniture vans definitely not an approved mode of transport these days!

After Camp Buxton was sold by the YMCA in the early 1980s, it continued to function until 2002 as a

private children's camp - boys and girls - for various school and church groups, and later family groups, who experienced the bushland setting alongside the beautiful beaches of Shoreham and Point Leo.





Today, the chapel's stone has deteriorated somewhat, *middle*, and a committed group of both local residents and members of the Young family, with the full support of the Shire Council, are determined to save this historic chapel, which embodies so many different facets of Shoreham and Victoria's history. From the vision of the YMCA with its ethos of

inclusivity, to an understanding of Australia's wartime history, but also in its spirit of reconciliation following the events of World War II, this small stone chapel exudes a feeling of peace, and deserves to be retained for future generations.

The Cyril Young Memorial Chapel Association is trying to contact former campers and all interested in the restoration. Please contact: Secretary, CYMC Association Inc. PO Box 307 Shoreham VIC 3916 or shorehambushchapel@gmail.com

Bear necessities of gratitude

by Rev Greg Crowe

I HAVE been hearing many people express frustration and dissatisfaction with the ongoing COVID restrictions and the impact it is having on their lives. A frequent comment I hear is, "when will this be over so we can get on with our lives?" My concern about such a comment is it gives the impression that we are not living our lives now! There is an illusion that this is not living, not life, not how things are meant to be, when we are really alive.

I do understand the fatigue of it all, and emotionally and mentally I do understand that the ongoing nature

of this year is having a tiring and draining experience on all of us. There is a sense in which we are not 'getting on' with life. However, I slept last night, and I awoke today. I have breath and there are things I can notice and attend to. When I make a cup of morning coffee I am getting on with life. When I read the news

Stage 4's been hard,
but the Bears are
grateful.
Grateful for home
and family, for baths,
and loungerooms with
games, and bedtime
with stories.
What are you grateful for?
Con you count how may bears
are grateful?
The answer is on the back of the
sign on the Car Coppin St and
sign on the Car Coppin St and
sign on the Car Coppin St and

I am getting on with life. When I dress and prepare myself physically for the day I am getting on with life. And when I write this letter to you I am getting on with life, mindful of you all, mindful of the people I saw walking in the street today. Life is happening all the time if we are awake to it, and we can be grateful.

For several months now Stonnington Community Uniting Church's narthex, which is visible to passersby, has been home to a large family of bears, with the local children and young at heart invited to take part in some activity, each time the bear display changes. Counting the number of bears in the very first display for instance, became quite a competitive exercise among the many visitors to the display.

The most recent display, pictured, invites visitors to think about gratitude for all the little things that are part of our lock down life. The bears are grateful for their isolation home, their bath times, lounge rooms with games and bedtime stories. The task this week is to count the bears that are grateful and for the children who look at the display, to think about the things they are grateful for.

Members of our local community have expressed their appreciation for the displays created by my wife Dana and her companion, our little dog Anouk. One passerby commented to Dana that whoever was responsible for the displays was doing important work for the community.

Rev Greg Crowe is Minister at Stonnington Community Uniting Church (formerly Ewing Memorial), East Malvern.

Baby look at you now...





Meet Sophia! Daughter of Hannah Dungan, (children and family worker with High Street Uniting in Frankston), and grand-daughter to Rod Dungan (Chaplain at Brentwood Secondary college in Glen Waverley) and Lyn Dungan (supply minister with St Johns Uniting, Elsternwick). Sophia Charlotte Felicity Dungan was born 07/05/2020, during the first wave of the coronavirus.

Hannah says: "At almost 5 months old she is yet to enter a church building but is enjoying dancing to songs shared via Zoom, as we continue meet for worship online! Thank you to those within the presbytery for your prayers and well wishes."

Early pathways

Focusing on Playgroup/Pre-school being a missional expression in the light of Covid-19, Rev. Mat Harry, leader of the New Paradigm Project, will help us explore an appropriate model for missional engagement for 2020 and beyond. Details and more www.facebook. com/UCAChildrensMinistry

Housemate sought

Room to let in a shared house on Canadian Bay Road, Mt Eliza. Unfurnished master bedroom available (rest of house furnished). Free wi-fi. Rent \$170 plus share of utility bills. Would suit international student (Monash University bus passes through the village) but any applications welcome. Contact Trent on 0467 466882.

Sharonne success

Sharonne Price's Pastoral Care in Challenging Times and Soulstice impactful webinars are now available to watch on the Presbytery YouTube Channel: https://bit.ly/PPEPYoutube

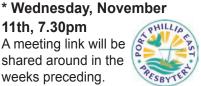
In our prayers

We Need You!

As you can imagine the Uniting Church has a number of committees and groups who help with the decision making and governance processes of the church. These committees are made up of skilled and gifted volunteers who bring their own life and work experiences to serve the

Presbytery meeting dates

11th, 7.30pm A meeting link will be shared around in the weeks preceding.



church in this very important way. The Synod Nominations Committee has the task of helping these committees find people who are willing and able to serve. All of these committees need a diverse range of skills, ages, ethnic and cultural backgrounds, gender and connections to the UCA.

If you could help out, the Nominations Committee would love to hear from you. We are particularly looking for people who might be interested in the Finance Committee as well as trie Ethics committee. These committees are an essential part of the life of the church. Please contact Jay Robinson via email jay@robinsonfamily. id.au or phone 0410465836 for more information.

Digital Church Planting

Port Phillip East Presbytery is a partner in an international Digital Church Planting seminar being run by the United Methodist Church for "Down Under" participants on five Wednesday afternoons or evenings from October 7 through to November 4, with a final event on Saturday November 7. This training is designed for churches rethinking their approach to connecting with new people during COVID19 and beyond, from how to create a budget and social media plan to how to host

engaging online worship and structure a house-church network. You can register online at http://bit.ly/digitalchurchplantingAU

AT the end of each year the Presbytery sends out the prayer calendar thanks to the work of lan Cayzer. It is also uploaded onto the Presbytery website www.ucappep.org. Here's the prayer list for the next four weeks:

4 October	School, college and university chaplains in our Presbytery: Graeme Bartley & Kaylea Fearn (Wesley), Kim Groot (Haileybury), Judith Watkins (St Leonard's), Steve Terrell (Beaconhills), Rod Dungan (Brentwood) Mandy Lake, Kelly Skilton, Jay Robinson, Kharis Abadani (Monash University)
11 October	Springvale UC, Minister Paul Dau, Chair Jean Taylor St Kilda UC, Minister David Pargeter, Chair Randall Kent
18 October	Toorak UC, Minister Chris Page, Chair Jenny Stewardson
25 October	Wesley College, St Kilda Rd, Elsternwick, Glen Waverley campuses Chaplains Rev Graeme Bartley; Kaylea Fearn; Principal Nick Evans, President Marianne Stillwell, VP Sunny Chen.

If you would like to submit a news item for the Presbytery's monthly Newsbeat newsletter please send all articles and images to newsbeat@ucappep.org



The Port Phillip East Presbytery website is an exciting additional resource tool for communication across our churches, agencies, schools and communities. We welcome submissions to the website, Newsbeat and Facebook, but should advise that photographs may be used across all, unless instructed otherwise when submitted.